

# MEETING OF THE QUOGUE UFSD BOARD OF EDUCATION

TUESDAY, NOVEMBER 12, 2024

QUOGUE SCHOOL LIBRARY

7:15 PM

## MINUTES

**BOE Members Present:** Mr. Steve Failla, Mr. Paul Bass, and Ms. Deborah Disston

**Others Present:** Mr. Jeffrey Ryvicker, Superintendent of Schools

**Call to Order:** 7:15 PM

### PLEDGE OF ALLEGIANCE

#### 1. APPROVAL OF MINUTES

On Motion of Vice President Bass, seconded by Trustee Disston, carried 3-0;  
BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the minutes of the Regular Meeting of the Board of Education on October 8, 2024.

#### 2. FINANCE & OPERATIONS

On Motion of Trustee Disston, seconded by Vice President Bass, carried 3-0;

##### a. Financial Reports

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby accepts the following financial reports as presented:

- 1) Bill Schedule Warrant A-7, A-8, F-3, H-4 for the period ended October 31, 2024
- 2) Monthly Treasurer's Reports for the period ended October 31, 2024
- 3) Budget Appropriation Status Report for the period ended October 31, 2024
- 4) Revenue Status Report for the period ended October 31, 2024

#### 3. BOARD/ADMINISTRATIVE

On Motion of Trustee Disston, seconded by Vice President Bass, carried 3-0;

##### a. Audit Report and Management Letter

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby accepts the District's Audit Report and Management Letter as prepared by R.S. Abrams & Co., LLP, dated November 12, 2024.

On Motion of Trustee Disston, seconded by Vice President Bass, carried 3-0;

##### b. 2025-2026 Budget Calendar

BE IT RESOLVED that the Board of Education of the Quogue UFSD hereby approves the District's 2025-2026 Budget Vote and Election Calendar, and all dates and times set forth therein.

On Motion of Vice President Bass, seconded by Trustee Disston, carried 3-0;

##### c. Education Services Contract between Quogue UFSD and Remsenburg-Speonk UFSD

BE IT RESOLVED that the Board of Education of the Quogue UFSD hereby approves the Education Services Contract between the Quogue UFSD and Remsenburg-Speonk UFSD for the 2024-2025 school year dated November 12, 2024, and authorizes the Board President and the Superintendent of Schools to sign the agreement.

On Motion of Trustee Disston, seconded by Vice President Bass, carried 3-0;

d. District Policies First Reading

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the first reading of the following policies:

- Policy #5672 - Information Security Breach and Notification
- Policy #5673 - Employee Personal Identifying Information
- Policy #5676 - Privacy and Security for Student Data and Teacher and Principal Data

On Motion of Vice President Bass, seconded by Trustee Disston, carried 3-0;

e. District Policies Second Reading and Adoption

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the second reading and, therefore, adoption, of the following policies:

- Policy #3140 - Flag Policy
- Policy #3310 - Public Access to Records

4. **STUDENT MATTERS**

On Motion of Trustee Disston, seconded by Vice President Bass, carried 3-0;

a. Student Enrollment Report

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby accepts the student enrollment report dated November 8, 2024, as presented.

On Motion of Vice President Bass, seconded by Trustee Disston, carried 3-0;

b. Recommendations of the CSE

BE IT RESOLVED that the Board of Education of the Quogue UFSD approves the recommendations of the Committees for Special Education, Preschool Special Education and 504 for students # 234, 337, 032, 049, and 033 authorizes the Superintendent to arrange for the appropriate services.

5. **PERSONNEL MATTERS**

On Motion of Trustee Disston, seconded by Vice President Bass, carried 3-0;

a. Data Protection Officer Appointment

BE IT RESOLVED, that the Quogue UFSD hereby appoints Nicholas Mangogna to serve as the District's Data Protection Officer for the 2024-2025 school year in accordance with Education Law Sec. 2-d.

On Motion of Trustee Disston, seconded by Vice President Bass, carried 3-0;

b. Teaching Assistant Appointment - Ms. Marissa Pfeiffer

BE IT RESOLVED, that the Board of Education of the Quogue Union Free School District hereby appoints Ms. Marissa Pfeiffer, who holds a Teaching Assistant Level III Certificate, to serve as a Teaching Assistant, whose service shall be in the teaching assistant tenure area for a probationary term that shall commence on November 4, 2024, and expire on June 30, 2028, at an annual salary of \$27,450.

On Motion of Vice President Bass, seconded by Trustee Disston, carried 3-0;

c. Terms and Conditions of Employment - Ms. Marissa Pfeiffer, Teaching Assistant

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the Terms and Conditions of Employment between the Board of Education of the Quogue UFSD and Ms. Marissa Pfeiffer, Teaching Assistant, dated November 12, 2024.

On Motion of Trustee Disston, seconded by Vice President Bass, carried 3-0;

d. Resignation of Ms. Katelynn Moisa

BE IT RESOLVED upon the recommendation of the Superintendent of Schools, that the Board accept the resignation of Ms. Katelynn Moisa, School Psychologist, effective November 1, 2024.

The motion was tabled for further discussion at the next meeting. No vote was taken at this time.

Leave of Absence - Ms. Laura Bass

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves Ms. Bass's request for a leave of absence extension beginning on December 20, 2024, and ending on June 30, 2025, in accordance with Paragraph 4(c) of the Collective Bargaining Agreement between the Quogue UFSD Board of Education and the Quogue Teacher's Association.

6. SUPERINTENDENT'S REPORT

7. OPEN TIME

The purpose of "Open Time" is to permit any person in attendance to address the Board of Education regarding any matter concerning the school district.

8. EXECUTIVE SESSION

On Motion of Vice President Bass, seconded by Trustee Disston, carried 3-0;

Recess to Executive session at **8:01 PM** for discussion regarding confidential matters pertaining to a specific employee.


9. ADJOURNMENT

On Motion of Trustee Disston, seconded by Vice President Bass, carried 3-0;

Meeting adjourned at **8:59 PM**.

AFFIRMATION: I Jenine P. Oudeans, District Clerk of the Quogue Union Free School District, do hereby affirm that the minutes of this meeting are true and accurate statements of the proceedings.

Dated: November 15, 2024

  
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Jenine P. Oudeans, District Clerk