

# MEETING OF THE QUOGUE UFSD BOARD OF EDUCATION

TUESDAY, JUNE 11, 2024  
QUOGUE SCHOOL LIBRARY  
7:15 PM

## MINUTES

**BOE Members Present:** Mr. Steve Failla, Mr. Paul Bass, Ms. Deborah Disston and Mr. Malcolm McLean

**Others Present:** Mr. Jeffrey Ryvicker, Superintendent of Schools, Jenine Oudeans, District Clerk

**Call to Order:** 7:19PM

## PLEDGE OF ALLEGIANCE

### 1. APPROVAL OF MINUTES

On Motion of Trustee McLean, seconded by Trustee Disston, carried 4-0;

- a. BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the minutes of the Meeting of the Board of Education held on Tuesday, May 14, 2024.

### 2. BOARD/ADMINISTRATIVE

On Motion of Trustee Disston, seconded by Vice President Bass, carried 4-0;

#### a. Reorganizational Meeting - 2024

BE IT RESOLVED that the Board of Education of the Quogue Union Free School District hereby schedules the annual reorganizational meeting of the Board of Education for Tuesday, July 9, 2024, at 5:30 PM, in the Quogue School Library; in accordance with Education Law §1707.

On Motion of Trustee McLean, seconded by Trustee Disston, carried 4-0;

#### b. Non-Resident Tuition for Children of Employees

WHEREAS, during previous school years the Board of Education of the Quogue UFSD authorized employees of the District to enroll their child(ren) as nonresident students in the District at a reduced tuition rate; and

WHEREAS, the District has determined that increased student enrollment during the 2024-2025 school year is beneficial to the social, emotional, and academic well-being of its students; and

WHEREAS, the District has determined that the presence of additional students has positively influenced the culture within the school and the school community; and

WHEREAS, the District has determined that the safe and efficient operation of the school district is strengthened when faculty and staff members are able to report to work without conflict related to different student schedules.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby adopts the following 2024-25 school year reduced tuition amounts for the child(ren) and/or grandchild(ren) of District employees who enroll such child(ren) and/or grandchild(ren) as non-resident students in the District: (i) an employee shall be charged the amount of \$1,000 for the first child or grandchild enrolled as a non-resident student; and (ii) an employee shall be charged the rate of \$500 for each additional child or grandchild of the same household enrolled as a non-resident student.

BE IT FURTHER ADVISED that this reduced tuition option is for the 2024-25 school year only in response to the determinations above and applies only to the children and/or grandchildren of District employees, and no District employee shall expect such option to be continued beyond the 2024-25 school year.

On Motion of Vice President Bass, seconded by Trustee Disston. carried 4-0;

- c. Board of Education Policy 5350: Payroll and Overtime. 2nd Read and Adoption  
BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the second reading and, therefore, adoption, of the following policy: Payroll & Overtime Policy # 5350.

On Motion of Trustee McLean, seconded by Trustee Disston, carried 4-0;

- d. ESBOCES 2024-2025 AS-7 Contract for Services  
BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the ESBOCES Annual Service Contract for the 2024-2025 school year dated May 9, 2024, and authorizes the Board President to sign the contract.

On Motion of Vice President Bass, seconded by Trustee Disston, carried 4-0;

- e. Nondisclosure Agreement: Putnam Northern Westchester BOCES (PNWBOCES)  
BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the Mutual Nondisclosure Agreement required for the purchase On-Line Application Services from Putnam Northern Westchester BOCES for the 2024-2025 school year, and authorizes the Board President to sign the contract.

On Motion of Trustee Disston, seconded by Vice President Bass, carried 4-0;

- f. Best Value Purchasing - GML Municipal Law § 103  
WHEREAS, "best value" is defined in Section 163 of the State Finance Law as "the basis for awarding contracts for services to the offerer which optimizes quality, cost and efficiency, among responsive and responsible offerers"; and

WHEREAS, General Municipal Law §103(1) provides that for contracts to be awarded pursuant to a bid process to be awarded on the "best value" so long as a board of education has adopted a resolution expressly authorizing the use of best value; and

WHEREAS, General Municipal Law §103(16) expressly authorizes school districts to make purchases of apparatus, materials, equipment or supplies, or to contract for

services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through a contract let by the United States of America, or any agency thereof, any state or any other political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with Section 103 of the General Municipal Law (“piggyback contracts”); and

WHEREAS, a school district may only utilize such piggyback contracts which have been awarded on the basis of best value if the board of education has adopted a resolution expressly authorizing the use of best value; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to authorize the use of “best value” for the purposes of awarding bids and/or utilizing piggyback contracts.

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Quogue Union Free School District hereby expressly authorizes the use of “best value” determinations for the purposes of awarding bids in accordance with General Municipal Law §103(1) and/or utilizing piggyback contracts in accordance with General Municipal Law §103(16).

This resolution shall take effect immediately upon adoption.

Adopted and approved this 11th. day of June 2024.

By: Board of Education of the Quogue Union Free School District

On Motion of Trustee Disston, seconded by Vice President Bass, carried 4-0;

g. Joint Request for Proposal for Special Education Services

WHEREAS, the Board of Education of the Quogue Union Free School District (“Board”), pursuant to General Municipal Law § 119-o, joined an RFP with the Board of Education of the Westhampton Beach Union Free School District and the Board of Education of the East Quogue Union Free School District (collectively “Districts”) for the procurement of special education and related service providers hosted by the Westhampton Beach Union Free School District; and

WHEREAS, the Districts received and reviewed proposals in response to the RFP by the submission deadline of May 8, 2024; and

WHEREAS, the listed vendors submitted proposals that were determined to be responsive and responsible to the RFP; and

WHEREAS, the Board wishes to award the contract for Special Education and Related Service Providers to the below-listed vendors for the 2024-2025 school year; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Quogue Union Free School District hereby accepts the proposal and prices from the attached list of

vendors entitled *2024-2025 RFP Special Education and Related Service Providers Cost Proposals*, in response to the RFP for the procurement of special education and related service providers. The Board hereby awards the contract for Special Education and Related Service Providers to the listed vendors for the 2024-2025 school year. The Board will execute a formal contract with each of the listed vendors prior to doing business with that vendor to implement this resolution and the terms of the RFP.

This resolution shall take effect immediately upon adoption.

Adopted and approved this 11th. day of June 2024.

By: Board of Education of the Quogue Union Free School District

On Motion of Trustee Disston and seconded by Trustee McLean, carried 4-0;

h. Non-Resident Tuition for Children of Employees

WHEREAS, during previous school years the Board of Education of the Quogue UFSD authorized employees of the District to enroll their child(ren) as nonresident students in the District at a reduced tuition rate; and

WHEREAS, the District has determined that increased student enrollment during the 2024-2025 school year is beneficial to the social, emotional, and academic well-being of its students; and

WHEREAS, the District has determined that the presence of additional students has positively influenced the culture within the school and the school community; and

WHEREAS, the District has determined that the safe and efficient operation of the school district is strengthened when faculty and staff members are able to report to work without conflict related to different student schedules.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby adopts the following 2024-25 school year reduced tuition amounts for the child(ren) of District employees who enroll such child(ren) as non-resident students in the District: (i) an employee shall be charged the amount of \$1,000 for the first child or grandchild enrolled as a non-resident student; and (ii) an employee shall be charged the rate of \$500 for each additional child or grandchild of the same household enrolled as a non-resident student.

BE IT FURTHER ADVISED that this reduced tuition option is for the 2024-25 school year only in response to the determinations above and applies only to the children of District employees, and no District employee shall expect such option to be continued beyond the 2024-25 school year.

3. FINANCE & OPERATIONS

On Motion of Trustee Disston, seconded by Vice President Bass, carried 4-0;

a. Financial Reports

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby accepts the following financial reports as presented:

1. Bill Schedule Warrant A-21, A-22, H-10 for the period ended May 31, 2024
2. Monthly Treasurer's Reports – May 31, 2024
3. Budget Appropriation Status Report for the period ended May 31, 2024
4. Revenue Status Report for the period ended May 31, 2024

**4. STUDENT MATTERS**

On Motion of Trustee McLean, seconded by Trustee Disston, carried 4-0;

a. Student Enrollment Report

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby accepts the student enrollment report as of Friday, June 7, 2024, as presented.

On Motion of Trustee Mclean, seconded by Trustee Disston, carried 4-0;

b. Recommendations of the CSE and 504 Committee

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the recommendations of the Committee on Special Education for Student(s) the 504 Committee with the following non-identifying numbers and authorizes the Superintendent to arrange for the appropriate services.

CSE: 261, 447, 256, 274, 376, 234

504: 343, 571, 243

**5. PERSONNEL**

Appointment of Teachers for Summer Instruction

On Motion of Vice President Bass, seconded by Trustee McLean, carried 4-0;

- a. BE IT RESOLVED, that the Board of Education of the Quogue Union Free School District hereby appoints Mr. Robert Duca to serve as a summer intervention teacher for a term beginning on July 8, 2024, and ending on or before August 30, 2024, at a rate of \$50.00 per hour.

On Motion of Trustee McLean, seconded by Trustee Disston, carried 4-0;

- b. BE IT RESOLVED, that the Board of Education of the Quogue Union Free School District hereby appoints Ms. Victoria Caruso to serve as a summer intervention teacher for a term beginning on July 8, 2024, and ending on or before August 30, 2021, at a rate of \$50.00 per hour.

**6. SUPERINTENDENT'S REPORT**

**7. OPEN TIME**

The purpose of "Open Time" is to permit any person in attendance to address the Board of Education regarding any matter concerning the school district.

**8. EXECUTIVE SESSION**

On Motion of Vice President Bass, seconded by Trustee McLean, carried 4-0;

Recess to Executive session at **7:51 PM** to discuss the employment of a specific employee.

9. **ADJOURNMENT**

On Motion of Vice President Bass, seconded by Trustee McLean carried 4-0;

Meeting adjourned at **7:57 PM.**

AFFIRMATION: I Jenine P. Oudeans, District Clerk of the Quogue Union Free School District, do hereby affirm that the minutes of this meeting are true and accurate statements of the proceedings.

Dated: June 24, 2024

  
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Jenine P. Oudeans, District Clerk