

MEETING OF THE QUOGUE UFSD BOARD OF EDUCATION

TUESDAY, DECEMBER 10, 2024

QUOGUE SCHOOL LIBRARY

7:15 PM

MINUTES

BOE Members Present: Mr. Steve Failla, Mr. Paul Bass, Ms. Deborah Disston, Mr. Malcolm McLean and Gabriel Kochmer

Others Present: Mr. Jeffrey Ryvicker, Superintendent of Schools

Call to Order: 7:15 PM

PLEDGE OF ALLEGIANCE

1. APPROVAL OF MINUTES

On Motion of Trustee Kochmer, seconded by Vice President Bass. carried 5-0;

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the minutes of the Regular Meeting of the Board of Education on November 12, 2024.

2. FINANCE & OPERATIONS

On Motion of Trustee Disston seconded by Trustee McLean. carried 5-0;

a. Financial Reports

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby accepts the following financial reports as presented:

- 1) Bill Schedule Warrant A-9, A-10 for the period ended November 30, 2024
- 2) Monthly Treasurer's Reports for the period ended November 30, 2024
- 3) Budget Appropriation Status Report for the period ended November 30, 2024
- 4) Revenue Status Report for the period ended November 30, 2024

3. BOARD/ADMINISTRATIVE

On Motion of Trustee Kochmer, seconded by Trustee Disston, carried 5-0;

a. Corrective Action Plan-External Audit

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the corrective action plan developed in response to the findings and recommendations of R.S. Abrams & Co., LLP resulting from the annual external audit of the Quogue UFSD dated November 22, 2024.

On Motion of Trustee McLean, seconded by Vice President Bass, carried 5-0;

b. 2025-2026 Budget Calendar (REVISED)

BE IT RESOLVED that the Board of Education of the Quogue UFSD hereby approves the District's revised 2025-2026 Budget Vote and Election Calendar, and all dates and times set forth therein.

On Motion of Trustee Disston, seconded by Vice President Bass, carried 5-0;

c. District Policies First Reading

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the first reading of the following policies:

- Policy 5220 - District Investments
- Policy 1650 - Submission of Questions and Propositions at the Annual Meeting and Election and Special District Meetings
- Policy 5330 - Budget Transfers

BE IT FURTHER RESOLVED, that upon the adoption of these policies, any previous versions of these policies shall be suspended including:

- Policy 3000-4 Investment Authorization
- Policy 3000-8 Budget Transfers

On Motion of Vice President Bass, seconded by Trustee Disston, carried 5-0;

d. District Policies Second Reading and Adoption

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the second reading and, therefore, adoption, of the following policies:

- Policy #5672 - Information Security Breach and Notification
- Policy #5673 - Employee Personal Identifying Information
- Policy #5676 - Privacy and Security for Student Data and Teacher and Principal Data

On motion of Vice President Bass, seconded by Trustee Disston, carried 5-0:

e. Per Diem Substitute Teacher Rate

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the per diem substitute teacher rate of \$160.00 per day, effective January 1, 2025.

4. STUDENT MATTERS

On Motion of Trustee Kochmer, seconded by Trustee Disston, carried 5-0;

a. Student Enrollment Report

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby accepts the student enrollment report dated December 6, 2024, as presented.

On Motion of Trustee Disston, seconded by Trustee Kochmer, carried 5-0;

b. Recommendations of the CSE

BE IT RESOLVED that the Board of Education of the Quogue UFSD approves the Committee for Special Education recommendations for student # 201 and authorizes the Superintendent to arrange for the appropriate services.

5. PERSONNEL MATTERS

On Motion of Trustee Disston, seconded by Trustee Kochmer, carried 4-0; 1 Abstention

a. Leave of Absence - Ms. Laura Bass

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves Ms. Bass's request for a leave of absence extension beginning on December 20, 2024, and ending on June 30, 2025, in accordance with Paragraph 4(c) of the Collective

Bargaining Agreement between the Quogue UFSD Board of Education and the Quogue Teacher's Association.

On Motion of Trustee Kochmer, seconded by Trustee Disston, carried 5-0;

b. Terms and Conditions of Employment - Ms. Meredith Roessle, School Nurse

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the Terms and Conditions of Employment between the Board of Education of the Quogue UFSD and Ms. Meredith Roessle, School Nurse, for the time period of July 1, 2024, and ending June 30, 2027.

On Motion of Trustee McLean, seconded by Trustee Kochmer, carried 5-0;

c. Appointment School Psychologist - Ms. Jenna McCutchen

BE IT RESOLVED that the Board of Education of the Quogue Union Free School District hereby appoints Ms. Jenna McCutchen, who maintains a NYS Permanent Certificate in the area of School Psychologist, to serve as a probationary school psychologist; whose service shall be in the school psychology tenure area for a probationary term that shall commence on January 10, 2025 and expire on January 10, 2029 at an annual salary of \$99,483 pursuant to Step 9, Column MA 30 of the collective bargaining agreement with the Quogue Teachers' Association.

6. SUPERINTENDENT'S REPORT

7. OPEN TIME

The purpose of "Open Time" is to permit any person in attendance to address the Board of Education regarding any matter concerning the school district.

8. EXECUTIVE SESSION

On motion of Vice President Bass, seconded by Trustee Kochmer, carried 5-0;

Recess to Executive session at **9:02 PM** for discussion regarding confidential matters pertaining to a specific employee.

9. OUT OF EXECUTIVE SESSION

On motion of Trustee Kochmer, seconded by Trustee Disston, carried 5-0;

Return to Public session at **9:35 PM**.

10. On Motion of Trustee McLean, seconded by Vice President Bass, carried 5-0

Terms and Conditions of Employment - Mr. Paul Hewitt, Assistant Principal/Director of Special Education

BE IT RESOLVED, that the Board of Education of the Quogue UFSD hereby approves the Terms and Conditions of Employment between the Board of Education of the Quogue UFSD and Mr. Paul Hewitt, Assistant Principal/Director of Special Education, for the time period of July 1, 2023 and ending June 30, 2030.

11. On Motion of Vice President Bass, seconded by Trustee Disston, carried 5-0:

Long-Term Disability Insurance - The Hartford

BE IT RESOLVED that the Board of Education of the Quogue UFSD accepts the proposal to bind Long Term Disability Insurance coverage with The Hartford effective January 1, 2025, and authorizes the Superintendent to execute the request to bind coverage.

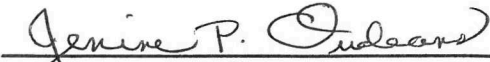
12. **ADJOURNMENT**

On Motion of Trustee Disston, seconded by Vice President Bass, carried 5-0;

Meeting adjourned at **9:40 PM.**

AFFIRMATION: I, Jenine P. Oudeans, District Clerk of the Quogue Union Free School District, do hereby affirm that the minutes of this meeting are true and accurate statements of the proceedings.

Dated: December 20, 2024



Jenine P. Oudeans, District Clerk